



MINUTES OF THE PROTOCOL COMMITTEE MEETING

HELD ON THURSDAY 8 JUNE 2017

- 1 Minutes of the meeting held on 4th May 2017 and matters arising

Order: Agreed.

- 2 Lord Mayor's Receptions and Engagements of the Deputy Lord Mayor

Order: Noted and Recommend to Council

- 3 Conferences

Order: No Conference attended and no reports Received.

- 4 Councillor Payment for making Planning Submissions - as referred by the May City Council Meeting

The Chair welcomed Mr. Richard Shakespeare, the Assistant Chief Executive in charge of Planning and Development to the meeting. Richard informed the Committee that following a reinterpretation of existing regulations Local Authority Members were obliged to pay a fee in order to make planning observations and submissions. However, the Department of Housing, Planning, Community and Local Government were in the process of preparing new legislation that would permit the waiving or reduction of this fee. It is hoped that the Minister will enact the new regulations prior to the summer recess.

Order: The Members welcomed the new regulations and requested that the Planning Department circulate written notification to all Councillors of the proposed changes.

- 5 Procedure for dealing with Motions passed at Area, SPC, Protocol and other Committees

Oonagh Casey briefed Members on the existing procedures when dealing with Committee motions. There was concern that motions submitted to Area and Strategic Policy Committees were being taken out of turn because they were included on their Council briefings.

Order: It was agreed that those motions agreed by Area and Strategic Policy Committees to be recommended to Council should be noted on the briefings but the exact wording should be omitted from Area Committee Briefings. Those motions from Area and Strategic Policy Committees should be

included on the Council agenda and dealt with in turn. A committee may not have more than one motion on the agenda at any one time but that committee may agree to replace their motion on the agenda with another that they are referring to the City Council. The wording of motions agreed by the Protocol Committee will appear on the breviat and may be challenged as the Protocol breviat is subject to the adoption of Council. All other breviats are for noting only.

6 Mansion House - Stewards Apartment Improvement Works

Derry Solan, Deputy City Architect, briefed the Members on the proposed works to the "Stewards Apartment" in the Mansion House. Due to the necessity to disturb an exterior wall on the roof of the Mansion House, a Part 8 planning application was necessary. As the majority of the works will be carried out by City Council direct labour the costs of the project will be minimised and are estimated at approximately €40,000. The outcome of the upgrade will be a contained ensuite bedroom that will be available for use by visiting dignitaries. Cllr. Flynn welcomed the works but also expressed concern regarding disabled access to the Mansion House.

Order: The Members welcomed the project and considered it as a valuable addition to the Mansion House. The Committee requested that City Architect's provide a report to the next meeting on the issue of disabled access to the Mansion House.

7 "Dublin City as a Welcoming City" - Report on Motion

Order: Report Agreed.

8 Attendance at Education and Training Boards - (Correspondence from Department of Education and Skills)

The Members acknowledged that the Education Training Boards were important bodies and were involved in valuable work. However, they expressed concern at how they were constituted in terms of membership. Councillors Paddy Bourke and Vincent Jackson were scheduled to meet with the Minister to discuss the issue.

Order: Group Leaders should emphasise the importance of the ETB's to their members, especially as in some instances the lack of attendance has resulted in the failure to achieve a quorum. Cllr. Bourke and Jackson to be invited to brief the Committee on the outcome of their discussions with the Minister.

9 Conference approval for the "Parnell Summer School 2017. Theme: Crime, Punishment and Justice". 13th-17th August, Avondale House, Rathdrum, County Wicklow.

Order: Agreed and recommend to Council

10 Request to use the Council Chamber by the Fellowship of Irish Guides and Scouts on Saturday 4th November 2017

Order: Agreed.

11 **Managers Report**

The Manager informed Members on the following matters:

- CCTV in City Hall was being upgraded and an additional camera would be installed along the rear corridor linking the Members Tea Room with the Richard O'Carroll Room.
Order: Agreed.
- A proposed Friendship Agreement with Dublin Ohio.
Order: To be listed for consideration at the next Protocol Committee meeting.
- Members have an annual Conference budget of €700. However, approval to attend a conference must first be sought from the Protocol Committee and then from the City Council.
Order: Noted

12 **A.O.B.**

Councillor Naoise O'Muire requested that:

- The use of the Councillor Group emailing list should be reviewed as it was open to misuse.
Order: Agreed.
- A report be brought to the Protocol Committee on the refurbishment and lease of a Lodge in St. Anne's Park.
Order: Agreed.

13 Proposed date for next meeting - Thursday 29th June 2017 at 8am in the Richard O'Carroll Room, City Hall.

Order: Agreed.

Councillor Dermot Lacey
Chairperson
Thursday 8 June 2017

Attendance:

Members:

Dermot Lacey (Chairperson)
Mannix Flynn
John Lyons
Michael Mullooly

Members:

Deirdre Heney
Micheal Mac Donncha
Naoise O'Muire

Members:

Teresa Keegan
Ray McHugh
Sonya Stapleton

Officers

Oonagh Casey
Richard Shakespeare

Michael Gallagher
Derry Solan

Lenzie O'Sullivan

Apologies:

Brendan Carr